CODE RED/YELLOW DRILL

Faculty/Staff members; please be aware that we will conduct a minimum of two lockdown drills each school year, one in October and one in February.

General Alert-Emergency Plans for Disruption: If an emergency situation should occur on or around the school grounds, the entire staff will be notified by the PA system.

The announcements will be “Code Red” AND/OR "Code Yellow" (Follow same procedures).

· Teachers lock doors

· Keep students in room

· Keep noise level to minimum for announcements – and wait until the “ALL CLEAR SIGNAL” is given

· Teachers report any unusual incidents to Ms. Marrero, via e-mail, amarrero@dadeschools.net . (e.g.. PA not working, no key to lock the door, etc. after drill.)

All staff members who are not responsible for a class should check the hallways for traveling students, place them in a room with a teacher, assist in clearing the building and securing students. Please see assigned posts. If I omitted someone, and/or if corrections/revisions are needed.

Assigned Posts:

Mrs. Zabala – Fisher Building – Fisher Office

Mrs. Murphy – Fisher Building – Fisher Office

Mrs. Marrero – Fienberg Building – Main Office

Ms. Whalen – Fisher Building – First Floor

Ms. Klahr – Fisher Building – Second Floor

Ms. JeanBaptiste – Fisher Building – Third Floor

Ms. Cardoso – Fienberg Building – First Floor – First Grade

Ms. Torres – Fienberg Building – Second Floor – Third Grade

Ms. Maguire-Stebenne – Head Start

Mr. Ribalta – Fienberg Building – First Floor - PK

Ms. Mansell – Fienberg-Building – Second Floor – Second/Fifth Grade

Mr. Erwin – Clinic/Daycare

Dr. Pearson – Media Center

Ms. Bender – Cafeteria

Ms. Ramirez (Margarita) – Fienberg Building – Bathrooms – PK/Second/Fifth

Mr. Ramirez (Rafael) – Fienberg Building – Bathrooms – First/Third Grade

Mr. Rizzo (Tomas) – Fisher Building – Bathrooms – KG/Fourth/Middle School

Mr. Barron – Hardcourt

Mr. Rodriguez – Gym

Ms. Caroll - Field